



# From the first step to the start of the project.

A brief overview of Engagement Global's development policy school exchange programme – ENSA for organisations from African countries.

Dear friends,

We are pleased that you are interested in initiation visits with the ENSA programme, the development policy school exchange programme of Engagement Global. All information in German is available on the homepage at <https://ensa.engagement-global.de/>

Here we explain the first steps you need to take to apply for initiation visits:

- 1.) As a school you will need a partner school in Germany or a German association to participate in the ENSA programme, as the application can only be made through the German school/association. It is not necessary to conclude an official partnership agreement, but the schools should already be in contact.
- 2.) You and your partner school or association need to decide whether you would like to meet to prepare a school exchange. ENSA provides funding for such preparatory visits. ENSA promotes up to six participants per school, including at least two students and one teacher. Preparatory visits can consist of a 7-day learning trip to Germany and a 7-day learning trip to the country of your location (e.g. Benin, South Africa or Tanzania) within one year.
- 3.) The partner school in Germany can obtain advice from an employee of the ENSA programme by telephone or e-mail.
- 4.) A complete application for a preparatory trip must be submitted to ENSA by 30 September. If the German school still has questions about the application, the school in Germany should discuss this with the ENSA office before 30 September.

There are three steps to applying to ENSA:

**Step 1:** The application is received before 30 September. It is then formally assessed by the ENSA office. Only the formal criteria are checked at first.

**Step 2:** In the next step, the content of the application is reviewed in detail by the ENSA office and externally.

**Step 3:** The results of this review are then discussed in a selection committee. The selection committee includes staff of the German Federal Ministry for Economic Cooperation and Development. The funding recommendations are discussed. The selection committee decides which

preparatory visits will receive funding. The available funds are usually not sufficient for funding all the preparatory trips that receive a funding recommendation. Therefore a selection must be made from many good applications. The selection committee tries to include a wide variety of projects in the selection. This is to ensure the greatest possible mutual qualification of the selected projects and to reach different target groups. This selection consists of, for example:

- Qualified applications (for example similar types of schools, the approach of partnership can be seen, both schools participate in the project etc.)
- Different types of schools
- Different German federal states
- Balance of different countries

5.) The partner school in Germany will be informed of the results of the project selection by e-mail by mid-December every year.

**In case of rejection:** The financial resources are limited. Unfortunately this means that not all projects are accepted, even if they are well-planned and important. You can submit a new project application together with your German partner school in the following year.

**In case of approval:**

6.) Congratulations! A contract is now concluded between the school in Germany and Engagement Global/the ENSA programme.

7.) Together with your partner school in Germany, you can clarify the next steps. The implementation of the concrete planning of the initiation visits can now start.

All information in German is available on the homepage at  
<https://ensa.engagement-global.de/wie-laufen-anbahnungsreisen-ab.html>

**Do you have any further questions? Please feel free to contact: [ensa-beratung@engagement-global.de](mailto:ensa-beratung@engagement-global.de)**

## Imprint

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On behalf of



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